

**COUNTY OF PAINT EARTH NO. 18**

**COUNTY COUNCIL MEETING**

**WEDNESDAY, AUGUST 20, 2024**

**9:00 A.M.**

**A G E N D A**

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
  - A. Regular County Meeting August 7, 2024
4. PUBLIC HEARING
  - A. None.
5. DELEGATIONS
  - A. None.
6. BUSINESS
  - A. RFD – Battle River Watershed Alliance re: Municipal Funding Request
  - B. RFD – BRAIN Conference Support Request
  - C. RFD – Sale of Used Equipment
7. BYLAWS
  - A. None.
8. COUNCILLOR REPORTS
  - A. Verbal Reports.

9. ADMINISTRATION REPORTS

- A. Assistant Chief Administrative Officer Report
- B. Public Works Director Report
- C. Bylaw Officer Report (verbal)

10. FINANCIAL

- A. None

11. CORRESPONDENCE

- A. None

12. CONFIDENTIAL ITEMS

- A. None

13. ADJOURNMENT

**Upcoming Council Meeting Dates** – September 4, September 17, October 1, 2024. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

REGULAR COUNCIL MEETING  
AUGUST 7, 2024

**COUNTY OF PAINEARTH NO. 18**  
**REGULAR COUNCIL MEETING**  
**MINUTES**  
**WEDNESDAY, AUGUST 7, 2024**

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on Wednesday August 7, 2024, commencing at 9:00 a.m.

**IN ATTENDANCE:**

Reeve:	Stan Schulmeister, Terry Vockeroth (via zoom)
Councillors:	Maurice Wiart, Sandy Shipton, Diane Elliott
Chief Administrative Officer:	Michael Simpson
Community Services Director:	Todd Pawsey
Environmental Services Director:	Jeff Cosens
Director of Public Works	Bryce Cooke
Strategic Initiatives Manager:	Kaitlyn Kenney

**CALL TO ORDER:**

Reeve Schulmeister called the meeting to order at 9:03 a.m.

**ADOPTION OF AGENDA:**

08.07.24.756 **Regular Council Meeting Agenda – August 7, 2024** - MOVED by Deputy Reeve Wiart to adopt the Regular Council Meeting Agenda of August 7, 2024 as amended:

6.B. Castor Agricultural Society request for County representation at 50<sup>th</sup> Anniversary Celebrations August 15<sup>th</sup>.

Carried

**ADOPTION OF PREVIOUS MINUTES:**

08.07.24.757 **Regular County Council Meeting Minutes – July 16, 2024** – MOVED by Councillor Elliott that the Regular County Council Meeting Minutes for July 16, 2024, be approved as presented.

Carried

**PUBLIC HEARING:**

None.

**BUSINESS:**

08.07.24.758 **RFD – Penalty Waiver for Roll 36113611** – MOVED by Councillor Shipton that Council waive the penalty of \$159.37 on Roll 36113611 as per Section 347(1) of the Municipal Government Act.

Carried

REGULAR COUNCIL MEETING  
AUGUST 7, 2024

BYLAWS:

None.

COUNCILLOR REPORTS:

08.07.24.759 Councillor Reports – MOVED by Deputy Reeve Wiart to adopt the verbal Councillor Reports as information.

Carried

ADMINISTRATION REPORTS:

08.07.24.760 Chief Administrative Officer's Report – MOVED by Councillor Elliott to approve the Chief Administrative Officer's Report as presented.

Carried

08.07.24.761 Director of Community Services Report – MOVED by Councillor Vockeroth to approve the Director of Community Services Report as presented.

Carried

FINANCIAL:

08.07.24.762 Bank Statement April 30, 2024 – MOVED by Deputy Reeve Wiart that the Bank Statement ending April 30, 2024 be approved as presented.

Carried

08.07.24.763 Bank Statement May 31, 2024 – MOVED by Councillor Elliott that the Bank Statement ending May 31, 2024 be approved as presented.

Carried

08.07.24.764 Bank Statement June 30, 2024 – MOVED by Councillor Shipton that the Bank Statement ending June 30, 2024 be approved as presented.

Carried

08.07.24.765 Budget Report ending July 31, 2024 – MOVED by Councillor Elliott that the Budget Report ending July 31, 2024 be approved as presented.

Carried

CORRESPONDENCE:

08.07.24.766 Municipal Affairs re: CBF 2024 Funding Allocation Letter – MOVED by Councillor Shipton that the correspondence from Municipal Affairs be accepted as information and filed.

Carried

Recess: The meeting recessed at 9:48 a.m.

Reconvene: The meeting reconvened at 10:08 a.m.

CLOSED SESSION:

08.07.24.767 Closed Session – MOVED by Deputy Reeve Wiart that the County move to closed session at 10:08 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div. 2, Sec. 23(1)(b), 24(1)(a), 25(1)(d)

REGULAR COUNCIL MEETING  
AUGUST 7, 2024

Carried

08.07.24.768 Closed Session – MOVED by Councillor Elliott that the County return to an open meeting at 11:00 a.m.

Carried

Recess – the meeting recessed at 11:01 a.m. to allow return of the public.

Reconvene – the meeting reconvened at 11:02 a.m. with no public present.

08.07.24.769 Cancellation of Penalties for Roll 37142460 – MOVED by Councillor Vockeroth that Council waive penalties of \$2,466.43 for Roll 37142460 under authority granted under Section 347(1) of the Municipal Government Act.

Carried

08.07.24.770 Road improvements on Nelson Street, Fleet – MOVED by Councillor Elliott that Public Works proceed with completion of road improvements at the northern end of Nelson Street in Fleet consisting of establishing property lines, brushing and relocating encroaching fence and construction of road base and gravel within available 2024 budgetary resources and manpower availability.

Carried

08.07.24.771 Road Improvement Access Request at NW2-39-9 W4M – MOVED by Deputy Reeve Wiart that Administration be authorized to prepare an estimate for clearing/mulching the final 400 yards to access the parcel at NW2-39-9 W4M and provide the applicant a cost estimate for his 50% of shared costs as per policy Development on Undeveloped Road Allowances Policy PW005, creating partial access from the north end going south to the access point, subject to the applicant's acceptance of conditions and costs.

Carried

08.07.24.772 Reimbursement for Tar Removal Expenses – MOVED by Councillor Shipton that the County decline reimbursement totalling \$429.83 in regard to oil and tar on the ratepayer's vehicle related to County road surfacing activities on Lake Thelma Road on July 12, 2024 on the basis of contributory negligence.

Carried

ADJOURNMENT:

Reeve Schulmeister adjourned the meeting at 11:06 a.m.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



County of Paintearth  
Box 509  
Castor, AB T0C 0X0

RECEIVED

DATE: August 6, 2024

AUG 13 2024

Dear Reeve and Councillors

**Municipal Funding Request from the Battle River Watershed Alliance**

This past year has presented significant challenges in the Battle River and Sounding Creek watersheds, with drought and extreme weather conditions impacting water flows, water quality, fish, and water availability for farmers. Flows in the Battle River are currently between 0 to 1.3 cubic meters per second and are expected to drop. As a result, emergency management and long-term resilience have been common themes as the Battle River Watershed Alliance (BRWA) interacts with municipalities across the watershed. BRWA achievements over the last year represent important services in our watershed and would not be possible without the collaboration and financial support from municipalities and stakeholders. The Board of Directors is grateful for the County of Paintearth’s ongoing support and asks you to *Invest 50* in the watershed with a contribution to the BRWA of fifty cents per capita.

The ongoing support and funding from municipalities is critical. Municipal support enables the BRWA team to keep residents up to date on the state of the watershed, host events, deliver place-based watershed education programs, support on-the ground stewardship, and engage across sectors for informed and collaborative efforts to support a sustainable community. To engage municipalities, BRWA presented to more than 30 municipal councils and collaborated with staff from municipalities across the watershed. We are also fortunate to have the guidance of the new Land & Water Committee. As a multi-stakeholder committee, there are seven municipalities represented. The committee advises on watershed management planning, state of the watershed engagement activities, and strategies for supporting stakeholders in the implementation of watershed management recommendations. This year, BRWA:

- Delivered 8 workshops on Building Resiliency to Multi-Year Drought, engaging 60 municipalities and 235 participants
- Invested more than \$225,000 in conservation and restoration projects to protect shorelines, wetlands and overall riparian health
- Released data on over 2,000 km of creek and lake riparian intactness in the Sounding Creek watershed. This information may be used to identify priority areas for conservation and restoration, and is available on the Riparian Web Portal.
- Engaged with over 200 stakeholders to share state of the watershed data
- Received recognition as a finalist in the Water Canada Awards for the Riparian Web Portal
- Engaged with more than 3,500 students and 641 teachers across 83 schools through our place-based watershed education programs. These programs are provided free of charge to schools and BRWA pays for field trip busing.

As a municipality in the Battle River or Sounding Creek Watershed, we thank you for your ongoing stewardship of the land and water. We ask for your support in two key ways in the coming year:

- 1) We would like to meet with you to learn more about the sustainability efforts you have initiated in your community and discuss our shared priorities.

2) We ask you to Invest 50. For your convenience, we have enclosed an invoice for \$872.30. The invoice of fifty cents per capita is based on the recent census showing the County of Paintearth's population as 2,138 and the portion of the County of Paintearth (81.6%) located in the watershed. All funds remain in the watershed to support local programs. Funding is very important to preserve our watershed for future generations. Thank you for considering our request.

Sincerely,

Two handwritten signatures in blue ink. The first signature is a stylized 'AC' for Alan Corbett, and the second is 'R.A.' for Ryley Andersen.

Alan Corbett and Ryley Andersen, BRWA Co-Chairs

## ABOUT THE BATTLE RIVER WATERSHED ALLIANCE

The Battle River Watershed Alliance (BRWA) was created in November 2006 as a non-profit society. Shortly after its formation, BRWA was designated by Alberta Environment, under Water for Life: Alberta's Strategy for Sustainability, as a Watershed Planning and Advisory Council for the Battle River and Sounding Creek watersheds. We are a multi-stakeholder non-governmental organization dedicated to preserving and enhancing the land and water in these basins. Our vision is to have a watershed that sustains all life by using sound knowledge, wisdom and wise actions to preserve our watershed for future generations. We achieve our vision by providing relevant science, social science, policies and education for a diverse community of people to create solutions to our watershed's challenges. The BRWA has grown into a well-respected community organization. Our work takes a balanced approach for healthy natural areas, resilient communities, and a stable economy.

## MEET THE BOARD OF DIRECTORS

### **Agriculture**

Khalil Ahmed, Battle River Research Group  
Terry Vockeroth, County of Paintearth

### **Business/Industry**

Ryley Andersen, BRWA Co-Chairperson  
Dustin Owens, Heartland Generation

### **Health**

Marilyn Weber, Healthcare Professional

### **Individual**

Al Corbett, BRWA Co-Chairperson  
Peter Pullishy  
Greg Smith, BRWA Treasurer

### **Government Bodies (Municipal, Provincial or Federal)**

Bruce Cummins, MD of Wainwright  
Preston Weran, Town of Blackfalds  
Dale Pederson, Beaver County  
Jamie Bruha, Alberta Environment and Protected Areas

### **Ex-Officio**

Melissa Orr-Langner, Alberta Agriculture and Irrigation  
Lorne Ferguson, Past BRWA Board Treasurer  
Catherine Peirce, Battle River Watershed Alliance Executive Director

## BOARD OPENINGS

There are Director positions open for a 2-year term in the following sectors: Academia, Health/Wellness, Indigenous, and Environment. According to BRWA bylaws, there can be a maximum of two people allowed for each of these categories up to a total of 15 Directors. If your municipality is able to provide expertise in one of the open categories, please contact: [sheila@battleriverwatershed.ca](mailto:sheila@battleriverwatershed.ca).



**INVOICE**



Invoice # 2024-123

FROM:  
 Battle River Watershed Alliance (BRWA)  
 Suite 3, Mirror Lake Centre  
 5415 49 Avenue  
 Camrose, Alberta

To:  
 County of Paintearth  
 Box 509  
 Castor, AB T0C 0X0

AUGUST 7, 2024		POPULATION	\$ .50 PER CAPITA
	County of Paintearth	2,138	
	<b>DESCRIPTION</b>		
	% of the County of Paintearth in the Battle River Watershed and/or Sounding Creek Watershed	81.6%	
	2024-2025 Battle River Watershed Alliance support request		\$872.30
			\$872.30
<p><u>Please make your cheque payable to:</u>                  Battle River Watershed Alliance                  Suite 3, 5415-49 Ave                  Mirror Lake Centre                  Camrose, Alberta, T4V 0N6</p> <p><b><i>Thank you for your support!</i></b></p>			

6.B.

RECEIVED

JUL 31 2024

July 17, 2024

4865 Lee Circle  
Boulder, Colorado 80303  
USA

Councillor George Glazier  
County of Paintearth  
Box 509  
Castor, Alberta TOC OXO  
Canada

Reference: Advice on how to request possible funding support for the Battle River Arts, Innovation and Neuroscience (BRAIN) conference from Paintearth County.

Dear Councilor,

This letter is coming from someone who grew up in Castor and still considers it my home village. If I ever retire, I hope to return there for my final years. We do not know each other personally, but you may remember my father, Henry Schnell, who ran Schnell and Sons Garage and New Holland dealership in Castor for many years. As you may know, I paid for all of the expenses for Dr. Jamie Marquart to go to university, and then for his medical school training. I am pleased he is now a Castor doctor. I hope he stays!

You and I both know Jane and Jack Ross, two unique and very special people who have accomplished much for citizens along the Battle River corridor. As you are aware, they are key people organizing a BRAIN Conference in Camrose to be held in late October at the University of Alberta campus.

It may seem strange that such a conference is being organized by rural people on such a subject as the brain, with a focus on strokes and rehabilitation thereof. But, as I explained to the Honourable Adriana La Grange, Minister of Health for Alberta and Dr. Bill Flanagan, President of the University of Alberta, rural people in Alberta produce new ideas far above their ratio to the Alberta urban population. Below is a quote from a letter to Minister Lagrange, where I made a pitch on that topic

*"One of two rural Albertans involved with organizing the BRAIN conference is Dr. Joe Martin from a small, poor farm near Duchess, who became a prominent brain scientist and **Dean, of the Harvard Medical School, the most prestigious medical***

***school on Earth.*** A Castor lad, me, became a world leader in climate change science and co-recipient of the 2007 Nobel Peace Prize, and was awarded an Honourary Doctor of Science from the University of Alberta. In the arts, K.D. Lang from Consort became a world-famous singer receiving many Juno and Grammy Awards and **the Order of Canada.**

*Given that exceptional people come from rural Alberta and their ideas are often ahead of the norm, the BRAIN conference board respectfully requests that you reconsider the possibility of a grant from the Alberta government for the BRAIN conference. "*

She responded saying she has not such funds but passed on the names of foundations that may be open to a request for such funds. Interestingly, many of the foundations were started by rural Albertans!

So, is there any possibility that the County of Paintearth might have an avenue for the BRAIN leadership to apply for conference support funds? Some of the other counties along the Battle River are considering using funds from waste disposal sites within their boundaries so as to not use direct taxpayers' funds.

Possibly the same could be the situation for the County of Paintearth paid by Waste Connections of Canada?

I would be pleased to hear your thoughts and advice on the above. My email is: [Russell.C.Schnell@noaa.gov](mailto:Russell.C.Schnell@noaa.gov) , Cell: 720-448-6077.

Respectively yours,

A handwritten signature in blue ink that reads "Russ Schnell". The signature is written in a cursive, flowing style.

Dr. Russ Schnell, Ph.D.; Dr. Sci.

Co-recipient, 2007 Nobel Peace Prize with Al Gore.



## County of Paintearth No. 18

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### Request for Decision

**Title:** Sale of used equipment

**Meeting:** Regular Council

**Meeting Date:** August 20, 2024

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**Issue/Background:**

We have some old miscellaneous parts and equipment around the shops that is either too good to throw out or just never gets used anymore. Some of these items are 1000-gal fuel vault, road vault slip tanks, couple pallets of old parts, hand porta power, grader rims, and portable air compressor a with hoss reel. I would like to take these items and sell them at an upcoming auction.

All these items have not been used for years and we cannot see them being used in the future.

**Financial:**

**Policy/Legislation:**

County Policy AD005

**Recommendations:**

1. Administration recommends selling all these unused items at an upcoming auction
2. ; and/or Council provides further direction or required changes/amendments.

**Prepared By:** Bryce Cooke, Director of Public Works

<b>Title:</b> Disposal of Equipment	<b>Policy:</b> AD 005
<b>Section:</b> Administration	

**ACCOUNTABILITY:** To allow for the disposal of surplus equipment and materials purchased by the County of Paintearth No. 18 that has been replaced, no longer serves a useful purpose, or is considered obsolete.

**DEFINITIONS:** Surplus Equipment means: "any equipment or materials which is no longer suitable or required for which it was originally intended or for which it is not deemed to be useable in the immediate future."

Surplus equipment and materials include the following: "Capital Items" that have been replaced, no longer serves a useful purpose, or is obsolete; and "Supply Items" that at the time of acquisition were less than \$500.00 and is replaced, no longer serves a useful purpose, or are obsolete, with the exception of those surplus materials noted in County's Policy PW 027 Sale of Used Equipment.

**POLICY STATEMENT:**

1. Administration shall submit a list of recommended surplus equipment and materials as defined in Policy No. AD 005 to County Council for approval for sale or disposal. (Administration consults with Departments regularly to assemble a list of unsuitable or obsolete equipment and materials that will be recommended to Council for disposal).
2. Surplus equipment and materials may be offered for sale to the public by way of public tender or public auction.
3. Surplus equipment and materials shall be advertised for sale through a variety of means including public media, newsletters, posted public notice, electronic means, or through the Association of Municipal Districts and Counties.
4. County employees are authorized to bid on surplus and equipment offered for sale through public tender.
5. A deposit of 10 percent of the total tender (including GST) must accompany the tender document to qualify as a valid tender. The tender price must be in Canadian dollars. The deposit shall be by Certified Cheque or a Bank Draft.
6. Administration shall submit to Council the list of bids received for surplus equipment and materials advertised for sale or disposal.
7. County Council retains the authority to accept or reject the highest or any tender offered on surplus equipment or materials.
8. Funds must be received prior to the release of item(s) to successful bidder. All sales of surplus equipment and materials are final with no warranties implied or refunds given.
9. All equipment or materials sold must be documented appropriately in order to make necessary adjustments to the County's assets and insurance records.
10. If no offer to purchase surplus equipment or materials is received, the equipment or materials shall be disposed of in the least costly manner possible.

<b>Council Approved:</b> October 1, 2019	<b>Resolution #</b> 10.01.19.367
<b>Reference:</b> Former Policy 535	<b>Originated:</b> September 14, 2006
<b>Administrative Responsibility:</b> Chief Administrative Officer	<b>Next Review Date:</b> As required
<b>Review Cycle:</b> As required	



## County of Paintearth No. 18

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### Assistant CAO Report

Meeting: Regular Council

Meeting Date: August 20, 2024

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1. Work on preparing council meeting package and minutes for August 20, 2024
2. Prepare budget report for BREOC meeting for August 21, 2024 meeting
3. Review new draft Office emergency plan and provide comments to Safety Officer
4. Follow up with BRIC tenants on outstanding invoices
5. Review emails with legal regarding tax collection from outstanding oil and gas properties
6. Review renewal documents from Central Square – financial accounting software
7. Review payroll reconciliation entries and gravel ticket entries for June and July, 2024
8. CAO Simpson asked that I share with council, The Connect Town Hall was held in Halkirk with approx. 25% of village turnout. The Town Hall went well. We are hoping all property owners will take the service as its at no cost to install the fiber "Flower Pots" on buildings

*Prepared By: Lana Roth, Assistant Chief Administrative Officer*



## County of Paintearth No. 18

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### Director's Report

**Department: Public Works**

**Meeting: Regular Council Meeting**

**Date: August 20, 2024**

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1. Graveling in Div 2 & 3 out of the Pals site. We have completed 165 miles. Hopefully be done all our roads mid to the end of September.
2. Culverts, Dust control and other PW projects are on going. Crack filling has been completed. Summer students will be done end of August.
3. Fleet road extension north of the Hall is done.
4. Bridge replacement of BF 7175 should be starting August 19-26<sup>th</sup>. Delayed from the wildlife sweep.
5. The east county grader shop. Started on compaction and grading of the site to get ready for next year.

**Prepared By: Bryce Cooke**