

COUNTY OF PAINT EARTH NO. 18

COUNTY COUNCIL MEETING

TUESDAY, JULY 16, 2024

9:00 A.M.

A G E N D A

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
 - A. Regular County Meeting July 3, 2024
4. PUBLIC HEARING
 - A. None.
5. DELEGATIONS
 - A. None.
6. BUSINESS
 - A. Recreation & Community Service Grant: U19C Provincial Softball
 - B. Recreation & Community Service Grant: U18 Baseball Provincials
 - C. Town of Coronation Letter of Support – ACP Grant: Pool Feasibility Study
 - D. RFD Write off Roll Penalties 36103020
 - E. RFD Gravel Tender – Supply (2025) and Supply and Deliver (2026)
 - F. RFD Spraying Contract with Alberta Transportation (ASB)
7. BYLAWS
 - A. Bylaw 724-24 Non Residential Tax Incentive Bylaw.
 - B. Bylaw 725-24 Amending Bylaw 713-23 Legal Description for Road Closure
8. COUNCILLOR REPORTS
 - A. Verbal Reports.

9. ADMINISTRATION REPORTS

- A. Chief Administrative Officer Report
- B. Community Services Director Report
- C. Bylaw Enforcement Officer Report (Verbal)

10. FINANCIAL

- A. None.

11. CORRESPONDENCE

- A. None.

12. CONFIDENTIAL ITEMS

- A. *Freedom of Information and Protection of Privacy Act, R.S.A. 2000 Chapter F-25: Part 1, Div 2, Sec 23(1)(a)*

13. ADJOURNMENT

Upcoming Council Meeting Dates – August 6, August 20, September 4, September 17, October 1, 2024.
Council Meeting dates are subject to individual change and commence at 9:00 a.m.

REGULAR COUNCIL MEETING
JULY 03, 2024

COUNTY OF PAINTEARTH NO. 18
REGULAR COUNCIL MEETING
MINUTES
WEDNESDAY, JULY 03, 2024

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on Wednesday, July 03, 2024, commencing at 9:00 a.m.

IN ATTENDANCE:

Reeve:	Stan Schulmeister
Councillors:	Dale Norton, Terry Vockeroth, Maurice Wiart, Sandy Shipton, George Glazier, Diane Elliott
Chief Administrative Officer:	Michael Simpson
Environmental Services Director:	Jeff Cosens
Director of Public Works	Bryce Cooke
Strategic Initiatives Manager:	Kaitlyn Kenney
Bylaw Officer	Colm Fitz-Gerald
Administrative Assistant	Courtney Algot

CALL TO ORDER:

Reeve Schulmeister called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA:

07.03.24.715

Regular Council Meeting Agenda – July 03, 2024 - MOVED by Councillor Glazier to adopt the Regular Council Meeting Agenda of July 03, 2024 as amended with the following additional items:

- 6.D RFD TD Closure of County Bank Account
- 6.E Village of Halkirk Letter of Support

Carried

ADOPTION OF PREVIOUS MINUTES:

07.03.24.716

Regular County Council Meeting Minutes – June 18, 2024 – MOVED by Councillor Norton that the Regular County Council Meeting Minutes for June 18, 2024 be approved as presented.

Carried

PUBLIC HEARING:

None.

BUSINESS:

REGULAR COUNCIL MEETING
JULY 03, 2024

- 07.03.24.717 RFD – Funding Application Recreation and Community Service Grants re: U17 Girls Provincial Softball – MOVED by Deputy Reeve Wiart that the support request for \$500.00 to the applicant be granted. Carried
- 07.03.24.718 RFD – Funding Application Recreation and Community Service Grants re: U13 Girls Provincial Softball – MOVED by Councillor Shipton that the support request for \$500.00 to the applicant be granted. Carried
- 07.03.24.719 RFD – Coronation Memorial Library 2024 Budget – Membership Approval – MOVED by Councillor Elliott that County of Paintearth approve the Coronation Memorial Library 2024 Budget as proposed. Carried
- 07.03.24.720 RFD: - Closure of County TD Account, transfer funds to ATB Branch – MOVED by Councillor Vockeroth that the County close the bank account with the TD Canada Trust and transfer funds into the ATB Account at the Castor Branch. Carried
- 07.03.24.721 Village of Halkirk Letter of Support – ACP Housing Grant – MOVED by Councillor Glazier that the County provide the Village of Halkirk a letter of support for their housing grant application. Carried
- BYLAWS:**
- None.
- COUNCILLOR REPORTS:**
- 07.03.24.722 Councillor Reports – MOVED by Deputy Reeve Wiart to adopt the verbal Councillor Reports as information. Carried
- ADMINISTRATION REPORTS:**
- 07.03.24.723 Chief Administrative Officer's Report – MOVED by Councillor Norton to approve the Chief Administrative Officer's Report as presented. Carried
- 07.03.24.724 Assistant Chief Administrative Officer's Report – MOVED by Councillor Glazier to approve the Assistant Chief Administrative Officer's Report as presented. Carried
- 07.03.24.725 Strategic Initiatives Manager Report – MOVED by Councillor Norton to approve the Strategic Initiative Manager's Report as presented. Carried
- 07.03.24.726 Public Works Director's Report – MOVED by Councillor Shipton to approve the Public Works Director's Report as presented. Carried

REGULAR COUNCIL MEETING
JULY 03, 2024

07.03.24.727 Environmental Services Director's Report – MOVED by Councillor Norton to approve the Environmental Services Director's Report as presented.
Carried

FINANCIAL:

None.

CORRESPONDENCE:

None.

Recess: The meeting recessed at 9:49 a.m.

Reconvene: The meeting reconvened at 10:07 a.m.

CLOSED SESSION:

07.03.24.728 Closed Session – MOVED by Deputy Reeve Wiart that the County move to closed session at 10:08 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div. 2, Sec. 16(1)(ii) and Sec. 23(1)(a).

Carried

Bryce, Jeff, Kaitlyn, Courtney exited chambers at 10:35 a.m.

07.03.24.729 Closed Session – MOVED by Councillor Norton that the County return to an open meeting at 10:50 a.m.

Carried

Recess – the meeting recessed at 10:50 a.m. to allow return of the public.

Reconvene – the meeting reconvened at 10:51 a.m. with no public present.

07.03.24.730 Preston Tower Pier Repairs – MOVED by Councillor Elliott that the County of Paintearth proceed with Preston Tower base repairs estimated at approximately \$3,500

Carried

07.03.24.731 CAO Employment Agreement Amendment – MOVED by Councillor Vockeroth that the County enter into an amending agreement with the Chief Administrative Officer regarding terms of employment as discussed with and agreed to by the Chief Administrative Officer, with such terms and conditions amended taking effect on the date of signing between both parties.

Carried

ADJOURNMENT:

**REGULAR COUNCIL MEETING
JULY 03, 2024**

Reeve Schulmeister adjourned the meeting at 10:53 a.m.

These minutes approved this ____ day of _____, 20____.

Reeve

Chief Administrative Officer



In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.

RECEIVED

JUL 09 2024

Name of Event: U19C Softball Provincials

(Please check appropriate event): Provincial , National or International .

Date(s) of Event: July 12-14 Castor, Alberta

(Please check): Individual or Team and number of participants on team: 12

Or

If a Club number of participants in club: _____.

Name of Applicant: Tanya Slomp

Ph. Number: 403-740-2715

Mailing Address: Box 601 Castor, AB

Postal Code: T0C 0X0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

* Please note this team is run under Castor Minor Sports

(Office Use)

AMOUNT APPROVED: \$ _____

DENIED: _____

DATE REVIEWED BY COUNCIL: _____

RESOLUTION NUMBER: _____

66)

County of Paintearth
No. 18

FUNDING APPLICATION
Recreation & Community Service Grants

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.

RECEIVED

Name of Event: U18 Baseball provincials JUL 09 2024

(Please check appropriate event): Provincial , National or International .

Date(s) of Event: May 11, 12; June 15, 16, 22, 23; July 10, 7, 13, 14, 26, 27, 28

(Please check): Individual or Team and number of participants on team: 13

Or

If a Club number of participants in club: _____

Name of Applicant: Kebeley Sieger Ph. Number: 403 575 5246

Mailing Address: Box 1028 Coronation AB Postal Code: T0C 1C0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$ _____

DENIED: _____

DATE REVIEWED BY COUNCIL: _____

RESOLUTION NUMBER: _____

6c)



Town of Coronation

Friday, July 05, 2024

To:

Chief Administrative Officer Michael Simpson

Re: Request for Letter of Support for ACP Grant Application

Dear Mr. Simpson,

I hope this letter finds you well. I am writing on behalf of the Town of Coronation to seek your support and partnership in applying for an Alberta Community Partnership (ACP) grant. Our goal is to conduct a comprehensive feasibility study, cost estimation, and preliminary design and engineering work for the development of a new swimming pool in our community.

As you are aware, the current pool in the Town of Coronation is over 33 years old and is nearing the end of its functional life. The existing structure requires significant repairs and updates, which have become increasingly costly and unsustainable. To address this issue, we aim to replace the outdated facility with a modern, eco-friendly, and water-smart pool that meets the needs of our residents and the broader community.


The feasibility study, cost estimation, and preliminary design and engineering work are critical steps in this process, as they will provide us with the necessary data and insights to plan and execute the project effectively. By collaborating with the County of Paintearth, we can leverage our collective resources and expertise to ensure the success of this initiative.

We kindly request the County of Paintearth to join us as a partner in this ACP grant application. Your support will be invaluable in demonstrating the regional significance of this project and strengthening our application. Specifically, we seek a letter of support from the County, which we will include in our grant proposal.

Your endorsement will help us secure the funding needed to move forward with the feasibility study, cost estimation, and preliminary design and engineering work, paving the way for a new swimming pool that will serve our community for years to come.

Thank you for considering our request. We look forward to the opportunity to work together on this important project. Should you have any questions or require further information, please do not hesitate to contact me at 403-578-3679 or quintonf@town.coronation.ab.ca.

Sincerely,


Quinton Wintfley,
Chief Administrative Officer,
Town of Coronation

5015 Victoria Ave,
Coronation, AB T0C 1C0
Office Phone 1-403-578-3679



County of Paintearth
No. 18

Request for Decision

Title: Write off Penalties – Roll 36103020

Meeting: Regular Council

Meeting Date: July 16, 2024

Issue/Background:

Due to an administrative error, a ratepayer did not receive their tax notice in accordance with statutory processes. This ratepayer signed up for eSend to receive utility invoices only, however administration also included property tax roll notices in error. As a result, a hard copy was not mailed out to the ratepayer as is the practise when a ratepayer has not selected eSend as the notification method for receiving property tax notices.

This ratepayer has set up an automatic payment from their bank account to pay for their utility account monthly, so seldom opens emails from the county. County can confirm that an email tax notice was sent out to ratepayer on April 26-2024 by email, however this is not compliant with express legislated terms and practices to which the County must comply in cases where eSend has not been selected by a ratepayer as their preferred method of receiving notifications. Legislation regarding preparation of, and issuance of tax notices includes Sections 333, 335 and 336 of the Municipal Government Act. As a default practice when eSend has not been identified by a ratepayer for receiving notices electronically, the County mails hard copies of notices, and as a result of the error, a hard copy was not mailed to the intended recipient.

Financial:

Write off penalty of \$113.87.

Policy/Legislation:

MGA Section Cancellation, reduction, refund or deferral of taxes.
347(1) If a council considers it equitable to do so, it may generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:
(a) Cancel or reduce tax arrears
(b) Cancel or refund all or part of a tax;
(c) Defer the collection of a tax.

Recommendations:

1. That Council accept the payment of outstanding taxes in the amount of \$2,302.37 and write off the \$113.87 in penalties on roll 36103020 due to administrative error.
2. Council offers another recommendation.

Prepared By: Linda Bauer, Finance Manager

County of Paintearth
No. 18

Request for Decision

Title: Tender Supply and Deliver Contract for 2025 and 2026.

Meeting: Regular Council

Meeting Date: July 16, 2024

Issue/Background:

We would like to tender a gravel supply contract for 100,000 tonnes to service the north portion of the county for 2025 and a supply and deliver contract for 60,000 tonnes to the Roland site for 2026. This would be one tender. To meet timelines, if possible, this tender should go out by the end of August 2024.

This would secure a gravel source for our county road graveling program. This tender will provide us with a supply of 100,000 tonne of transportation 420 spec gravel in 2025, crushed and piled within 55 km of our Bulwark site. This gravel will be delivered to three county stockpile sites using our county trucks to be piled then placed on our roads. We will also have 60,000 tonnes of 420 spec gravel supply and delivered to the Roland site in 2026.

Securing this contract will give us approximately 6-8 years of gravel remaining at 4 of our gravel stockpile sites.

Financial:

Funds would be budgeted in the 2025 and 2026 PW operating budget. Amount will be determined when tender has been accepted by council.

Policy/Legislation:

Recommendations:

1. Administration recommends tendering a Supply contract for 100,000 tonnes for 2025 and a Supply and Deliver of 60,000 tonne to the Roland Site for 2026.
2. Council provides further direction or required changes/amendments.

Prepared By: Bryce Cooke, Director of Public Works



County of Paintearth No. 18

Request for Decision

Title: Spraying of Highways

Meeting: Regular Council

Meeting Date: July 16, 2024

Issue/Background:

Alberta Transportation has asked the County if we would like to enter into an agreement to spray the highways. On June 21, 2024, I entered into a service agreement to spray the highways thinking we would be able to spray what needed to be done in our rotation. At the last Council meeting I told you that they would pay up to a maximum of \$9,000. Our rate for spraying is \$135/hr plus the herbicide and that would mean the County could only spray at most 2 ½ days. After a few emails and finally got a call Thursday that AT would pay up to \$9,000 themselves and anything over and above that would have to go to their contractor and a work order would go out to the contractor to pay the County. This allows us to spray all highways within Division 2 & 3.

Financial:

I only have \$5,000 budgeted for Weed Control on the expense side and another \$3,000 on the revenue side. I ordered \$11,423.56 for the spraying of the highways. Even with the added expense of the herbicide I should still be under budget for my department. Could potentially invoice Alberta Transportation as much as \$25,000 alone, just depends on how much the ASB sprays.

Policy/Legislation:

Recommendations:

1. Administration recommends the County enter into the service agreement with Alberta Transportation to spray the highways under the agreed terms and conditions
- and**
2. County Council accept the proposed amendment to the ASB Budget of \$11,500 in additional herbicide expense and \$12,000 in forecasted spraying revenues.

Prepared By: Jeff Cosens, Director of Environmental Services

**COUNTY OF PAINTEARTH NO. 18
IN THE PROVINCE OF ALBERTA
BYLAW NO: 724-24**

BEING a bylaw of the County of Paintearth in the Province of Alberta intended to incentivize the growth of non-residential development within the County of Paintearth;

WHEREAS under the authority of and pursuant to Section 364.2(2) of the *Municipal Government Act*, as amended Council may pass a bylaw to provide tax incentives to non-residential properties for the purpose of encouraging the development of non-residential properties for the general benefit of the municipality;

AND WHEREAS Council of the County of Paintearth deems it expedient to provide property tax incentives to encourage non-residential development within the County of Paintearth, for the general benefit of the County of Paintearth;

NOW THEREFORE, under the authority of and subject to the provisions of the *Municipal Government Act*, as amended, the Council of the County of Paintearth, in the Province of Alberta, duly assembled, does hereby enact the following:

1.0 Short Title

1.1. This Bylaw may be known as the "Non-Residential Tax Incentive Bylaw."

2.0 Purpose

2.1. The purpose of this Non-Residential Tax Incentive Bylaw is to allow tax incentives in accordance with section 364.2(1) of the Act.

3.0 Definitions

3.1. The following definitions apply in this Bylaw:

- (a) "**Act**" means the *Municipal Government Act*, Chapter M-26, R.S.A. 2000, as amended from time to time;
- (b) "**Applicant**" means an individual who applies for a tax benefit pursuant to this Non-Residential Tax Incentive Bylaw;
- (c) "**Application Fee**" means the fee established by this Bylaw to be paid at the time an Application is submitted pursuant to this Bylaw;

- (d) **“Approving Officer”** means the person empowered with the duties and functions in this Bylaw;
- (e) **“Assessed person”** means an assessed person as defined in section 284(1) of the Act, or an authorized agent for the Assessed person;
- (f) **“CAO”** means the Chief Administrative Officer of the County of Paintearth, or their delegate;
- (g) **“Commercial Land Use District”** means the commercial land use districts established in the Land Use Bylaw, namely:
 - i. Hamlet Commercial (HC) District;
 - ii. Highway Commercial (HWY-C) District;
 - iii. Rural Commercial/Industrial (RCI) District; and
 - iv. Rural Commercial/Industrial – Crowfoot Crossing Industrial Park (RCI2) District;
- (h) **“Complete application”** means an application submitted pursuant to this Bylaw that includes the Application Fee, a completed Application Form as set out in Appendix “B” to this Bylaw, and all information and documents set out in Appendix “A” to this Bylaw;
- (i) **“Council”** means the Municipal Council of the County of Paintearth;
- (j) **“Eligible Capital Cost”** means the actual total capital costs incurred to build new, non-residential improvements on a Qualifying Property, including expenditures on labour, engineering, materials or other costs associated with construction, but shall not include the costs of any improvements that existed on the subject land before construction commenced, the land itself, maintenance costs, or other non-capital costs such as legal, regulatory, or permitting fees;
- (k) **“Exemption”** means a full or partial exemption from municipal taxation for non-residential property as provided for in Part 10, Division 2 of the Act;
- (l) **“Industrial Land Use Districts”** means the industrial land use districts established by the Land Use Bylaw, namely:
 - i. Airport Fringe (AF) District;
 - ii. Hamlet Industrial (HI) District; and
 - iii. Natural Resources Extraction (NRE) District;

- (m) **“Land Use Bylaw”** means the County of Paintearth Land Use Bylaw 698-21, as amended from time to time;
- (n) **“Non-residential Property”** means non-residential as defined in the Act in respect of property;
- (o) **“Qualifying Property”** means new Non-residential Property improvements situated within one of the Commercial Land Use Districts or Industrial Land Use Districts established by the Land Use Bylaw. A Qualifying Property shall not include linear property, as defined by the Act; and
- (p) **“Tax Exemption Approval”** means an approval issued under this Bylaw that sets out the terms and conditions of an Exemption for Qualifying Property.

4.0 Approving Officer

- 4.1. The CAO is the Approving Officer.
- 4.2. The CAO may delegate in writing the powers and duties of the Approving Officer.

5.0 Powers and Duties of Approving Officer

- 5.1. In accordance with the terms of this Bylaw, an Approving Officer may:
 - (a) issue or refuse to issue a Tax Exemption Approval;
 - (b) impose conditions on a Tax Exemption Approval; and
 - (c) revoke an issued Tax Exemption Approval.

6.0 Criteria for an Exemption

- 6.1. To apply for an Exemption, an Applicant must:
 - (a) be the Assessed person for the Qualifying Property that is the subject of the application; and
 - (b) have no outstanding monies owing to the County of Paintearth.
- 6.2. For a property to be eligible for an Exemption, it must be a Qualifying Property:
 - (a) with new, non-residential improvements completed at a minimum Eligible Capital Cost of five hundred thousand dollars (\$500,000); and

(b) that is not in violation of a development agreement, any municipal bylaw or the *Safety Codes Act*.

- 6.3. The criteria in sections 6.1 and 6.2 of this Bylaw are deemed to be conditions of any issued Tax Exemption Approval, the breach of which will result in the cancellation of the Exemption for the taxation year or years to which the criterion applies.

7.0 Application for an Exemption

- 7.1. To be considered for an Exemption, Applicants must submit a Complete application to the County by November 30 of the year prior to the year in which the requested Exemption is to commence.
- 7.2. The Application Fee is \$500.00.
- 7.3. The Approving Officer will advise an Applicant in writing if their application is complete and therefore accepted for consideration. Applications accepted for consideration shall become the property of the County and may not be returned.
- 7.4. The Approving Officer has the discretion to reject an application that is incomplete or illegible.
- 7.5. The Approving Officer will advise an Applicant in writing, with reasons, if their application is rejected on the basis that it is incomplete or illegible.
- 7.6. Applicants whose applications are returned as incomplete or illegible may resubmit an application provided the application is resubmitted by the deadline established in section 7.1 of this Bylaw.

8.0 Consideration of Applications and Application Timeline

- 8.1. Within sixty (60) days of the Approving Officer advising an Applicant that their application is complete, the Approving Officer shall review and consider the application and either:
- (a) approve the Exemption and issue a Tax Exemption Approval to the Applicant;
or
 - (b) reject the application and advise the Applicant with written notice of the reasons as to why the application was rejected and the date by which a review to Council must be submitted.
- 8.2. The Approving Officer may, at any time, require the Applicant to provide any documents the Approving Officer deems necessary to verify any information

contained in the application or to confirm ongoing compliance with the eligibility criteria of the Exemption.

9.0 Calculation of Exemption

- 9.1. An Exemption granted pursuant to this Bylaw shall be calculated and applied in accordance with section 9.
- 9.2. For all tax years identified in the Tax Exemption Approval, the Qualifying Property shall receive a one hundred percent (100%) Exemption on the municipal portion of the property taxes levied upon the Qualifying Property.
- 9.3. No Exemption may be granted in respect to any school or Provincial taxes levied against a Qualifying Property.
- 9.4. An Exemption may be granted for a maximum term of three (3) years.
- 9.5. The date upon which an Exemption takes effect shall not be more than three (3) years after the date that the Approving Officer issued the Tax Exemption Approval.
- 9.6. No Exemption may be granted in respect to an assessment of land or in respect to an improvement, or portion of an improvement, that was completed before the date an application is submitted under this Bylaw.

10.0 Cancellation of Tax Exemption Approval

- 10.1. If, at any time after a Tax Exemption Approval is granted, the Approving Officer determines that the Applicant or the Qualifying Property:
 - (a) did not meet or ceased to meet any of the applicable criteria in section 6 of this Bylaw which formed the basis of granting the Tax Exemption Approval; or
 - (b) breached any condition of the Tax Exemption Approval,
 the Approving Officer may cancel the Tax Exemption Approval for the taxation year or years in which the criterion was not met or to which the condition applies.
- 10.2. The Approving Officer shall provide written notice of a cancellation to an Applicant which must include reasons for the cancellation and identify the taxation year or years to which the cancellation applies. The written notice shall also provide the date by which a review to Council must be submitted.
- 10.3. In the event of a cancellation pursuant to section 10 of this Bylaw, any monies owed to the County shall be immediately paid by the Applicant.

11.0 Appeal to Council

- 11.1. An Applicant may apply to Council for a review in the following situations:
- (a) an application for a Tax Exemption Approval is refused;
 - (b) a Tax Exemption Approval is cancelled; or
 - (c) the content of a Tax Exemption Approval is inconsistent with this Bylaw or the Act.
- 11.2. An application for a review by Council shall be submitted in writing to the CAO within 15 days of the date:
- (a) written notice being sent to the Applicant that an application has been refused;
 - (b) written notice being sent to the Applicant that a Tax Exemption Approval is revoked; or
 - (c) a Tax Exemption Approval is issued.
- 11.3. Council shall consider a review at:
- (a) a regularly scheduled meeting of Council; or
 - (b) a special meeting of Council.
- 11.4. Remedies available to Council upon conclusion of a review are:
- (a) to uphold or revoke a decision of the CAO with respect to the outcome of an application or cancelation of a Tax Exemption Approval; or
 - (b) to revise or direct the CAO to revise a Tax Exemption Approval.

12.0 Severability

- 12.1. If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion shall be severed and the remainder of this Bylaw shall be maintained.

13.0 Effective Date

13.1. This Bylaw shall come into force and effect upon third and final reading thereof.

14.0 Repeal

14.1 Bylaw 709-22 is repealed.

READ a **first** time this ____ day of _____, 2024.

Reeve –

County Administrator –

READ a **second** time this ____ day of _____, 2024.

Reeve –

County Administrator –

READ a **third** time and finally PASSED this ____ day of _____, 2024.

Reeve –

County Administrator –

Appendix "A"
Application Requirements for a Tax Exemption
Pursuant to the Non-Residential Tax Incentive Bylaw No. 724-24

1. All applications for an Exemption pursuant to the Non-Residential Tax Incentive Bylaw must include the following information:
 - (a) a signed and dated application form;
 - (b) the application fee established in section 7.2 of the Non-Residential Tax Incentive Bylaw;
 - (c) if the Applicant is not an individual, an agent authorization form or directors' resolution;
 - (d) if the Applicant is a corporation, a corporate registry record of the Applicant dated within (sixty) 60 days of the date of the application;
 - (e) a land titles certificate for the Qualifying Property dated within (sixty) 60 days of the date of the application;
 - (f) copies of all necessary permits (development permits and otherwise) issued with respect to the development of the Qualifying Property for purposes of determining eligibility for an Exemption;
 - (g) a description of the business operated on or planned to be operated on the Qualifying Property; and
 - (h) an explanation of how the application meets the criteria for an Exemption.
2. Applicants may provide any other material, including additional print, visual or audio-visual material, which the applicant believes will support their application.

NOTE: Applications and all material provided will be included in reports to Council and the Council agenda packages that are available to the public.

Qualifying Property will be subject to inspection by County staff to ensure the validity of the application.

Appendix "B"
Application Form
Pursuant to the Non-Residential Tax Incentive Bylaw No. 724-24

Applicant Information:

Applicant Name:	
Registered Corporate Name, If Different:	
Legal Description of Assessed Property:	
Mailing Address of Assessed Property:	
Corporate Registry Office Address of Applicant:	

Agent Information:

Name of Authorized Agent for Applicant:	
Mailing Address for Agent:	
Email Address for Agent:	
Telephone Number for Agent:	

Personal Information required by the County of Paintearth No. 18 application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact the County's FOIP Head at 403-882-3211

Provide, or append, a brief description of business:

Describe, or append, the Exemption being sought, including the taxation years to which it is anticipated to apply:

Describe, or append, an explanation of why you are seeking an Exemption and how you meet the criteria for an Exemption outlined in the Non-Residential Tax Incentive Bylaw.

Indicate if the application includes the following:

- Corporate Registry Record (if applicable)
- Agent Authorization Form/Directors' Resolution (required)
- Other materials (optional)
- Land Titles Certificate (required)
- Application Fee (required)

Date of the Application

Signature of Applicant's Agent

Print Name of Applicant's Agent

FOR OFFICE USE ONLY

DATE APPLICATION WAS RECEIVED

NAME OF RECIPIENT

76)

**BYLAW NUMBER 725 - 24
OF THE COUNTY OF PAINTEARTH NO. 18
IN THE PROVINCE OF ALBERTA**

A BYLAW OF THE COUNTY OF PAINTEARTH NO. 18 FOR THE PURPOSE OF AMENDING BYLAW 713-23 BY CHANGING THE LEGAL DESCRIPTION OF THE ROADS, STREETS AND LANES BEING CLOSED, IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS the Municipal Government Act Chapter M26.1 Revised Statutes of Alberta 2000, as amended and Section 63(2)(g)(ii) permits changes to the substance of the bylaw to bring out more clearly what is being considered to be the meaning of Bylaw 713-23;

NOW THEREFORE BE IT RESOLVED, that the Council of the County of Paintearth No. 18, in the Province of Alberta, duly assembled, does hereby amend Bylaw 713-23:

The legal description of the lands affected in Bylaw 713-23 are described as:

Main Street and lanes as shown on plan 604 AJ, excepting thereout the northerly 10.058 meters of the said Main Street, containing 0.328 hectares, more or less. Excepting thereout all mines and minerals.

The legal description is amended in Bylaw 725 - 24 by changing the legal description and is described as:

All that portion of Main Street and Lanes as shown on Plan 604 AJ, excepting thereout the most northeasterly 10.058 meters of the said Main Street, containing 0.328 hectares more or less as shown in Schedule 'A'.
EXCEPTING THEREOUT ALL MINES AND MINERALS

This bylaw shall come into force and effect on the date of final passing.

Bylaw 713-23 is hereby amended.

Received First Reading this _____ Day of _____, 2024.

Reeve

County Administrator

Received Second Reading this _____ Day of _____, 2024.

Received Third Reading and Finally Passed this _____ Day of _____, 2024.

Signed by the Chief Elected Official and Chief Administrative Officer this _____ Day of _____, 2024.

Reeve

County Administrator



County of Paintearth No. 18

CAO Report

Meeting: Regular Council Meeting

Meeting Date: July 16, 2024

1. July 3 – Present:

- a. **Halkirk – Open House on July 8 with members of Council to be present for the Municipal Affairs presentation to Village Residents on the process set to unfold this summer in terms of gathering Village resident public input, updating of the 2022 Viability Report and timelines for the Dissolution Vote anticipated in October of this year.**
- b. **Connect – A contract will be signed by the County in short order for the construction of the fiber optic networks in Halkirk, Brownfield and Crowfoot Crossing sites. Additional scope regarding Supernet upgrades required for Halkirk and Brownfield will be presented to Council for any additional cost approvals required when final specifications have been identified, as well as terms and conditions negotiated with the appropriate third party.**
- c. **Council Workshop on July 4 with follow up management meeting on July 5th to discuss items identified in the workshop that are emerging Council priorities. There have been many items identified as a result of current developments in the County as well as opportunities for growth which will continue to be vetted, investigated and analyzed prior to the next subsequent strategic planning workshop with Council in the fall.**

Prepared By: Michael Simpson, Chief Administrative Officer

Director's Report

Department: Community Services

Meeting: Regular Council Meeting

Meeting Date: July 16, 2024

1. Planning and Development

- i) Please see the attached reports for Dev Permits and Subdivision apps thus far. Our subdivision for the Coro grader shop is final, received the registered plan, and we have two more subdivisions in the queue for upcoming MPC in August. Couple other permits and work as usual on them.
- ii) CETO and H2 continue work in the NW, dealt with some road use and work plan issues and progress.
- iii) LUB update posted to web
- iv) Held the meeting in June with the NW Power Park players – went well and prob should do annually was feedback.
- v) Amending Bylaw – the LTO is stickler on the Veldt road and lane closure so the amending bylaw presented is for adding the phrase “as shown on Sched A”.
- vi) Finished replacing spring batch of Rural Address signs, next batch arriving soon to do in July/Aug, and another list being compiled for fall. Never ends...

2. Industry Report

- i) YTD report of industrial activity is presented for your info. Been a solid first half of the year for new activity within the County.

3. Emergency Management

- i) Held the group meeting with the consultant Ken and he presented the draft EM bylaws, partnership agreements, and plans. Reviewing those and fall plans for 2 large exercises are in works to complete their contract. Will be bringing the final bylaw and agreement to Council early this fall.

Prepared By: Todd Pawsey, Director of Community Services

2024 Development Report

As of July 10

2024

DP #	Applicant	Location	Particulars	Value	District	Perm/Disc	Class
2401	Loren Rodvang	SW5-36-9	placement of mobile home	\$50,000	Ag	Perm	Res
2402	Cam & Candy Brown	SE7-39-11	new residence/cabin	\$150,000	Ag	Perm	Res
2403	Capital Power H2 Project	SE11-40-15	ADLS Tower - radar lighting	\$900,000	Ag	Perm	Ind
2404	Stan & Lorie Schulmeister	SW24-37-14	replacement of residence	\$550,000	Ag	Perm	Res
2405	Eric & Graham Collier	SE15-39-13	replacement of residence	\$400,000	Ag	Perm	Res
2406	Eric & Josie Neilson	SW14-37-13	Cabin and deck area	\$20,000	Ag	Perm	Res
2407	Eric & Josie Neilson	NW14-37-13	Yurt and deck area	\$50,000	Rec	Perm	Res
2408	Castor Colony	NW14-37-15	Multi Unit Housing	\$800,000	Ag	Disc	Res
2409	Darin Eno	NE15-36-11	Mobile home w attached porch	\$10,000	Ag	Perm	Res
2410	Tye & Alison Boehlke	SW1-38-16	new residence w attached garage	\$860,000	Ag	Perm	Res
2411	Whitney Berg	Lot 1 Blk 1 Pln 1722327 SW38-35-12	50x80 finished pole shed shop	\$183,000	Ag	Perm	Res
2412	Katherine Baker	Lot 1 Plan 9623499 in NE13-39-16	modular RTM residence	\$350,000	Ag	Perm	Res
2413	Glen Hartel	Lot 2 Pln 9622898 in SW6-39-10	25x25' cold storage shed	\$10,000	HR	Perm	Res
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			Totals	\$4,333,000			

2024 Industry & Utilities Report

As of July 10

2024

Approaches and Access						
# Applicant	Land Location	Date Applied	Existing	New Constr.	Culvert?	Date Approved
1	Karve Energy	NW28-38-12			y	06-Mar
2	Karve Energy	SW3-38-12			y	06-Mar
3	Karve Energy	NE24-38-13				06-Mar
4	Karve Energy	NE12-38-12	y			06-Mar
5	Karve Energy	SE26-38-13	y			27-Mar
6	Karve Energy	SE26-38-13	y			07-Jun
7	Interpipeline Ltd	NW34-35-10	y			07-Jun
8	Interpipeline Ltd	SW27-35-10	y			07-Jun
9	CETO Line - ATCO	various - 20 locations			temp	29-May
10	Interpipeline Ltd	SW27 & NW22-35-10				07-Jun
11	Axiom O&G	SE16-36-11	y			14-Jun
12	Axiom O&G	NW36-35-11	y			14-Jun
13	Axiom O&G	SE9-36-11	y			14-Jun
14	Axiom O&G	NW2-36-11	y			14-Jun
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Pipeline Crossings						
Applicant	Land Location	Date Applied	Open/Bored	Weed Ctrl?	Profile Rec'd	Date Approved
1	Karve Energy	NE24-38-13 to SW30-38-12	02-May	bored		16-May
2	Karve Energy	SE29 to NE20-38-12	31-Jan	bored		08-Feb
3	Karve Energy	NE12 to SE14-38-12	16-May	Open		31-May
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Proximity Requests Applicant	Land Location	Date Applied	Date Approved
1 Karve Energy	SW3-38-12	20-Feb	06-Mar
2 Karve Energy	SW8-39-11	27-Feb	27-Mar
3 Karve Energy	NE24-38-13	27-Feb	06-Mar
4 Karve Energy	SE26-38-13	05-Mar	27-Mar
5 Karve Energy	NE12-38-12	05-Mar	06-Mar
6 Karve Energy	SW19-38-12	02-May	16-May
7 Axiom O&G	NW36-35-11	12-Jun	14-Jun
8 Axiom O&G	SE9-36-11	12-Jun	14-Jun
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Utility Applications	Land Location	Project	Notified	Approved
1 ATCO Electric	NE34-39-15	Temp laydown yard service	17-Jan	30-Jan
2 ATCO Electric	SE23-39-10	site service, lease road not cou	21-Mar	25-Mar
3 ATCO Electric	SW14-37-15	salvage material Paintearth Wir	18-Mar	25-Mar
4 ATCO Electric	NE24-38-13	new lease site service	22-Mar	25-Mar
5 ATCO Electric	SE21-40-15	salvage materials industry	27-Mar	19-Apr
6 ATCO Electric	NE15-36-11	salvage materials industry	15-May	16-May
7 ATCO Electric	NE24-36-12	salvage materials industry	08-May	16-May
8 ATCO Electric	SW21-36-11	salvage materials industry	08-May	16-May
9 ATCO Electric	SW20-36-11	salvage materials industry	08-May	16-May
10 ATCO Electric	NE7-36-10	salvage materials industry	08-May	16-May
11 ATCO Electric	SE12-38-12	new lease site service	10-Jun	14-Jun
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RUA Projects	Land Location	Roads	Date Entered
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D56 & Other Notices		Intent Notice		Purpose
Exploration/Development Notices of Intent		Compl. Notice		
Applicant	Land Location			
1 Terrene Environmental	NW26-36-13	17-Jan	17-Jan	approach release - OWA
2 Karve Energy	NE7-39-10		10-Jan	rec certificate issued
3 NGTL	SW3-38-13	24-Jan		blowdown notice
4 Axiom Oil and Gas	NE16-36-11	30-Jan		Multi well oil battery
5 Crescent Point Energy	NW16-39-15	13-Feb		wellsite abandonment
6 Crescent Point Energy	NW16-39-15	13-Feb		pipeline abandonment
7 Karve Energy	SW14-37-12	20-Feb		approach release
8 Karve Energy	SW3-38-12	21-Feb		new multiwell padsite
9 Karve Energy	NW28-38-12	21-Feb		new multiwell padsite
10 Battle River Energy	SW26-38-10	23-Feb		wellsite abandonment
11 Battle River Energy	SE24-38-11	23-Feb		wellsite abandonment
12 Battle River Energy	NE24-35-14	23-Feb		wellsite abandonment
13 Battle River Energy	SW8-39-10	23-Feb		wellsite abandonment
14 Battle River Energy	NW29-38-10	23-Feb		wellsite abandonment
15 Battle River Energy	NW28-38-10	23-Feb		wellsite abandonment
16 Battle River Energy	NW23-37-10	23-Feb		wellsite abandonment
17 Battle River Energy	NW26-38-10	23-Feb		wellsite abandonment
18 Battle River Energy	SE34-37-9	23-Feb		wellsite abandonment
19 Karve Energy	NW15-39-11	22-Feb		approach release
20 Karve Energy	SW8-39-11	27-Feb		add'l wells on existing padsite
21 Crescent Point Energy	SE2-40-15	27-Feb		wellsite abandonment
22 Karve Energy	NE24-38-13	28-Feb		add'l wells on existing padsite
23 Karve Energy	NE5-38-12	05-Mar		Multi well oil battery
24 Karve Energy	SE26-38-13	05-Mar		new multiwell padsite
25 Karve Energy	NE12-38-12	29-Feb		new oil well
26 Battle River Energy	SE24-38-11	19-Mar		wellsite abandonment
27 Battle River Energy	SE15-37-10	19-Mar		wellsite abandonment
28 Battle River Energy	SE26-37-10	19-Mar		wellsite abandonment
29 Bay Oil and Gas	NW8-39-10	27-Mar		add'l wells on existing padsite
30 Crescent Point Energy	NW11-40-15	08-Apr		wellsite abandonment
31 Karve Energy	SW1-39-13	05-Apr		rec certificate issued
32 Karve Energy	SW14-37-12	05-Apr		rec certificate issued
33 Karve Energy	24-38-13 to 19-38-12	16-Apr		oil pipeline
34 Karve Energy	24-38-13 to 30-38-12	16-Apr		nat gas pipeline
35 Karve Energy	SE8-38-12	15-Apr		add'l wells on existing padsite
36 Karve Energy	NE12-38-12	17-Apr		salt water pipeline
37 Karve Energy	NE12-38-12	17-Apr		salt water pipeline
38 Karve Energy	NW14 to NE14-38-12	17-Apr		salt water pipeline
39 Karve Energy	NE12 to SE14-38-12	22-Apr		salt water pipeline
40 Karve Energy	NE12-38-12	14-May		water source well
41 Karve Energy	14 to 24-35-10	01-May		pipeline abandonment
42 Battle River Energy	24-38-11	30-Apr		pipeline abandonment
43 Orphan Well Assoc	NE4-39-15	06-Jun		approach release
44 Orphan Well Assoc	SE1-36-13	06-Jun		approach release
45 Battle River Energy	NE4-37-9	11-Jun		wellsite abandonment
46 Battle River Energy	NW11-37-11	11-Jun		wellsite abandonment
47 Battle River Energy	SW32-39-10	11-Jun		wellsite abandonment
48 Battle River Energy	NE35-36-10	11-Jun		wellsite abandonment
49 Battle River Energy	NE27-38-10	11-Jun		wellsite abandonment
50 Battle River Energy	NW4-39-10	11-Jun		wellsite abandonment
51 Veren Inc	NE24-40-16	11-Jun		facility abandonment
52 Axiom Oil and Gas	SE16-36-11	12-Jun		single well reactivation
53 Axiom Oil and Gas	NW36-35-11	12-Jun		single well reactivation
54 Axiom Oil and Gas	SE9-36-11	12-Jun		single well reactivation
55 Axiom Oil and Gas	NW2-36-11	12-Jun		single well reactivation
56 Karve Energy	NW23-38-14	19-Jun		rec certificate issued
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