

COUNTY OF PAINTEARTH NO. 18
REGULAR COUNCIL MEETING
MINUTES
TUESDAY, MAY 2, 2023

The Regular meeting of the Council of the County of Paintearth No. 18 held in Council chambers in the municipal office on Tuesday, May 2, 2023, commencing at 9:00 a.m.

IN ATTENDANCE:

Reeve:	Stan Schulmeister
Councillors:	George Glazier, Dale Norton, Terry Vockeroth, Maurice Wiart, Sandy Shipton, Diane Elliott
Chief Administrative Officer:	Michael Simpson
Assistant Chief Administrative Officer:	Lana Roth
Community Peace Officer:	Colm Fitz-Gerald
Director of Environmental Services:	Jeff Cosens
Director of Public Works:	Bryce Cooke
Executive Assistant:	Kaitlyn Kenney

CALL TO ORDER:

Reeve Schulmeister called the meeting to order at 9:00 a.m.

ADOPTION OF AGENDA:

05.02.23.130

Regular Council Meeting Agenda – May 2, 2023 - MOVED by Councillor Norton for adoption of the Regular Council Meeting Agenda of May 2, 2023, with the following additions:
6D – RFD – Tractor Purchase
9C – Director of Environmental Services Report

Carried

ADOPTION OF PREVIOUS MINUTES:

05.02.23.131

Regular County Council Meeting Minutes – April 18, 2023 - MOVED by Councillor Glazier for the adoption of the minutes of the Regular County Council Meeting held on April 18, 2023.
Carried

PUBLIC HEARING:

None.

DELEGATIONS:

None.



REGULAR COUNCIL MEETING
MAY 2, 2023

BUSINESS:

- 05.02.23.132 RFD – St. Jacobi/Paintearth Cemetery re: Mowing Support – MOVED by Deputy Reeve Wiart that the St. Jacobi Cemetery be added to the County of Paintearth's Grants to Local Organizations Policy AD 009, with a designation of \$300.00, upon submission of a registered society for the cemetery.
Carried
- 05.02.23.133 RFD – Destruction of Records – MOVED by Councillor Shipton that the County of Paintearth approve the destruction of the attached schedule of records, as per Municipal Government Act Section 214(2) Destruction of Records and County Bylaw No. 710-22.
Carried
- 05.02.23.134 RFD – Funding Application Recreation and Community Service Grants re: 2023 ASAA Badminton Provincials – MOVED by Councillor Norton that the support request for \$100.00, being two individuals, to the applicant be granted.
Carried
- 05.02.23.135 RFD – Tractor Purchase – MOVED by Councillor Elliott that the County of Paintearth purchase from Future AG Inc. a 2022 Case IH Maxxum 135 AD4 ST5 Tractor with a Quicke Q6M loader for approximately \$194,000.00; having the same funded from reserves as a 2023 Capital Budget amendment.
Carried

BYLAWS:

None.

COUNCILLOR REPORTS:

- 05.02.23.136 Councillor Reports – MOVED by Councillor Glazier to adopt the verbal Councillor Reports as information.
Carried

ADMINISTRATION REPORTS:

- 05.02.23.137 Chief Administrative Officer's Report – MOVED by Deputy Reeve Wiart to adopt the Chief Administrative Officer's Report as presented.
Carried
- 05.02.23.138 Assistant Chief Administrative Officer Report - MOVED by Councillor Norton to adopt the Assistant Chief Administrative Officer's Report as presented.
Carried
- 05.02.23.139 Director of Environmental Services Report - MOVED by Councillor Vockeroth to adopt the Director of Environmental Services Report as presented.
Carried

Recess – the meeting recessed at 10:07 a.m. and reconvened at 10:25 a.m.



REGULAR COUNCIL MEETING
MAY 2, 2023

FINANCIAL:

None.

CORRESPONDENCE:

05.02.23.140 Alberta Municipal Affairs re: Provincial Education Requisition Credit (PERC) Program – MOVED by Deputy Reeve Wiart that the correspondence from the Ministry of Municipal Affairs regarding the Provincial Education Requisition Credit Program be received and filed.
Carried

05.02.23.141 Honourable Rebecca Schulz, Minister of Municipal Affairs re: Rural Municipalities of Alberta 2023 Spring Convention – MOVED by Councillor Norton that the correspondence from the Honourable Rebecca Schulz, Minister of Municipal Affairs regarding the Rural Municipalities of Alberta 2023 Spring Convention be received and filed.
Carried

CONFIDENTIAL ITEMS:

05.02.23.142 Closed Session - MOVED by Councillor Norton that Council move to Closed-Session at 10:26 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div. 2, Sec. 23(1)(a).
Carried

05.02.23.143 Open Meeting - MOVED by Councillor Norton that Council return to an Open Meeting at 11:02 a.m.
Carried

Recess – the meeting recessed at 11:02 a.m. to allow return of the public.

Reconvene – the meeting reconvened at 11:03 a.m. with no public present.

ADJOURNMENT:

Adjournment – Reeve Schulmeister adjourned the meeting at 11:03 a.m.

These minutes approved this _____ day of _____, 20_____.



Reeve


Chief Administrative Officer



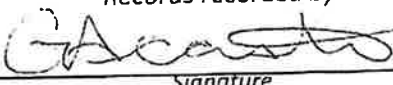
COUNTY OF PAINT EARTH NO. 18
RECORDS DESTRUCTION FORM SCHEDULE "B"

Authority under Resolution #

FUNCTION	DESCRIPTION OF RECORDS	RECORD NUMBER	RECORD YEAR
Purchase Orders	January 01-December 31	4 Binders	2013-2016
Personnel Files	Cessation	4 Boxes	2021 & Prior
Personnel Files	Dismissal	1 Box	2015 & Prior
A/P Files	January 01-December 31	4 boxes	2015
Hold Harmless	Snowplowing/Grading agreements	1 folder	2010
Taxes	Land Title Changes Edit-2012-2015	1 binder	2012-2015
Insurance	Insurance Records, Policies, Schedules (Aft Exp)	1 folder	2010
Receipts	Government Receipts	1 folder	2015
Receipts	Cash Receipts 20150001 to 20152108	11 folders	2015
GST	County GST	1 folder	2015
Bank Statements	County Bank Statement	1 folder	2015
Deposits	County Bank Deposits	1 folder	2015
AMSC	AMSC Records	1 folder	2015
ROE	Record of Employment	1 folder	2012-2015
Diamond	Diamond Payroll Testing	1 folder	2015
Statements	Pay Statements	3 folders	2015-2016
Council	Council Timesheets	1 folder	2011-2015
County	County Timesheets	3 folders	2015
Safety	Meeting Notes Inspections Near Miss incidents	1 folder	2016
Driver files	Past Employees	30 folders	2020 & prior
Driver files	Past Employees	1 folder	2017 & prior
Safety	meeting notes inpection etc	1 folder	2011 & prior
Safety	meeting notes documents	1 folder	2019 - 2012
Safety	fire extinguisher inspection reports	1 folder	2017 - 2009
Safety	audits, inspections, meeting, fe reports	4 Boxes	2009-2014
gravel	gravel booklets	1 box	2008-2013
	<i>Records recorded by</i>	<i>Destroyed in presence of</i>	
<i>Date</i>	<i>Signature</i> 	<i>Signature</i>	
<i>Location</i>	<i>Print Name</i> Gillian Acaster	<i>Print Name</i>	

COUNTY OF PAINTEARTH NO. 18
RECORDS DESTRUCTION FORM SCHEDULE "B"

Authority under Resolution #

FUNCTION	DESCRIPTION OF RECORDS	RECORD NUMBER	RECORD YEAR
Burma	Burma Park permits 2423 to 2732	1 folder	2015
Audit	County Audit working papers	1 folder	2015
Gravel tickets	gravel tickets	10 folders (1 box)	2014-2016
Receipts	County Cash Receipts	1 folder	2015
A/P	Account Payable	1 folder	2015
A/R	Account Receivable	1 folder	2015
RFD	Request for Decision	1 folder	2015
AB Gov	Alberta Transportation Street Improvement Fleet/Fed	1 folder	2002 - 2010
Land Title	Land Title log Edit	1 binder	2012-2015
Oil Co	Name Changes	1 folder	Prior Years
A/R	Invoices	2 folders	2015
A/R	Backing	2 folders	
	<i>Records recorded by</i>	<i>Destroyed in presence of</i>	
	 <i>Signature</i>		
<i>Date</i>		<i>Signature</i>	
	Gillian Acaster		
<i>Location</i>	<i>Print Name</i>	<i>Print Name</i>	