

**COUNTY OF PAINT EARTH NO. 18**

**COUNTY COUNCIL MEETING**

**TUESDAY, FEBRUARY 7, 2023**

**9:00 A.M.**

**A G E N D A**

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
  - A. Regular County Meeting January 17, 2023.
4. PUBLIC HEARING
  - A. No Scheduled Public Hearings.
5. DELEGATIONS
  - A. Todd Plandowski, CEO of Agri-Energy Partners Ltd. Re: Surface Rental Recovery – 9:00 a.m.
6. BUSINESS
  - A. RFD – Intermunicipal Fire Services Agreement.
  - B. RFD – Busy Beaver Daycare re: Second Annual Online Facebook Auction.
  - C. RFD – Valley Ski Club re: Letter of Request.
  - D. RFD – Anniversary Celebrations re: Centenarian Recognition Request.
  - E. RFD – Young at Heart – Redefining Our Aging Years Trade Show.
  - F. RFD – Cancel Finance Charges.
  - G. RFD – Increase Capital Budget for Grain Roller Bag.
  - H. RFD – Recognition of Service.
  - I. RFD – Retirement.
7. BYLAWS
  - A. Bylaw No. 712-23 Electronic Transmission of Records.

8. COUNCILLOR REPORTS

- A. Verbal Reports.

9. ADMINISTRATION REPORTS

- A. Chief Administrative Officer Report.
- B. Assistant Chief Administrative Report.
- C. Director of Environmental Services Report.

10. FINANCIAL

- A. Bank Statements – October 31, November 30, and December 31, 2022.
- B. Budget Report – January 31, 2023.

11. CORRESPONDENCE

- A. Rural Municipalities of Alberta re: RMA 2023 Member Visiting Scheduling.
- B. Castor Winterfest 2023 re: Information Package for Local Businesses.
- C. Coronation Cemetery Society re: Letter of Request.

12. CONFIDENTIAL ITEMS

- A. *Freedom of Information and Protection of Privacy Act, R.S.A. 2000, Chapter F-25: Part 1, Div. 2, Sec 16(1)(c)(ii), 17(4)(b), 21(1)(a)(ii).*

13. ADJOURNMENT

**Upcoming Council Meeting Dates** – March 14, 2023, and April 4 & 18, 2023. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

**COUNTY OF PAINTEARTH NO. 18**  
**REGULAR COUNCIL MEETING**  
**MINUTES**  
**TUESDAY, FEBRUARY 7, 2023**

The Regular meeting of the Council of the County of Paintearth No. 18 held in Council chambers in the municipal office on Tuesday, February 7, 2023, commencing at 9:00 a.m.

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**IN ATTENDANCE:**

Reeve:	Stan Schulmeister
Councillors:	George Glazier, Dale Norton, Terry Vockeroth, Maurice Wiat, Sandy Shipton, Diane Elliott
Chief Administrative Officer:	Michael Simpson
Assistant Chief Administrative Officer:	Lana Roth
Community Peace Officer	Colm Fitz-Gerald
Director Environmental Services:	Jeff Cosens
Director of Public Works	Bryce Cooke
Executive Assistant	Kaitlyn Kenney

**CALL TO ORDER:**

Reeve Schulmeister called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA:**

02.07.23.027

**Regular Council Meeting Agenda – February 7, 2023** - MOVED by Councillor Glazier for adoption of the Regular Council Meeting Agenda of February 7, 2023.

Carried

**ADOPTION OF PREVIOUS MINUTES:**

02.07.23.028

**Regular County Council Meeting Minutes – January 17, 2023** - MOVED by Deputy Reeve Wiat for the adoption of the minutes of the Regular County Council Meeting held on January 17, 2023.

Carried

**PUBLIC HEARING:**

No scheduled Public Hearing.

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REGULAR COUNCIL MEETING  
FEBRUARY 7, 2023

**DELEGATIONS:**

Agri-Energy Partners Ltd. re: Surface Rental Recovery

Mr. Todd Plandowski, CEO of Agri-Energy Partners Ltd. entered chambers at 9:03 a.m.

Mr. Todd Plandowski, CEO of Agri-Energy Partners Ltd. exited chambers at 9:28 a.m.

02.07.23.029 **MOVED by Councillor Norton that the Agri-Energy Partners Ltd. Surface Rental Recovery Presentation be received as information and filed.**

Carried

**BUSINESS:**

02.07.23.030 RFD – Intermunicipal Fire Services Agreement – MOVED by Councillor Vockeroth that the County of Paintearth approve the Intermunicipal Fire Services Agreement this 7<sup>th</sup> day of February, 2023.

Carried

02.07.23.031 RFD – Busy Beaver Daycare re: Second Annual Online Facebook Auction – MOVED by Deputy Reeve Wiart that the County of Paintearth donate an auction item to the Busy Beavers Daycare for their Second Annual Online Facebook Auction, held February 21-23, 2023.

Carried

02.07.23.032 RFD – Valley Ski Club re: Letter of Request – MOVED by Councillor Elliott that the County of Paintearth provide the Valley Ski Club a conditional grant of \$4,000.00 towards the purchase of a new furnace system; and, that the correspondence from the Valley Ski Club be received as information and filed.

Carried

02.07.23.033 RFD – Anniversary Celebrations Policy – MOVED by Councillor Glazier that the County of Paintearth approve Anniversary Celebrations Policy as presented, and amended, this 7<sup>th</sup> day of February, 2023.

Carried

02.07.23.034 RFD – Anniversary Celebrations re: Centenarian Recognition Request – MOVED by Councillor Shipton that the County of Paintearth provide a Centenarian Certificate of Recognition in accordance with Anniversary Celebrations Policy.

Carried

02.07.23.035 RFD – Young at Heart – Redefining Our Aging Years Trade Show – MOVED by Deputy Reeve Wiart that the Young at Heart – Redefining Our Aging Years Tradeshow correspondence be received as information and filed.

Carried

02.07.23.036 RFD – Cancel Finance Charges – MOVED by Councillor Norton that the County of Paintearth cancel finance charges on Account No. INL001 in the amount of \$258.64.

Carried



REGULAR COUNCIL MEETING  
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02.07.23.037 RFD – Increase in Capital Budget for Grain Bag Roller – MOVED by Councillor Glazier that the County of Paintearth 2023 Capital Budget be amended to authorize the purchase of a Grain Bag Roller, inclusive of a new motor, for approximately \$18,100.00.  
Carried

02.07.23.038 RFD – Recognition of Service – MOVED by Councillor Elliott that the County of Paintearth, in accordance with HR 011 Recognition of Service Policy, recognize an employee for their long-term service and dedication of 15-years.  
Carried

02.07.23.039 RFD – Retirement – MOVED by Councillor Vockeroth that the County of Paintearth, in accordance with HR 012 Retirement Policy, recognize an employee for their long-term service and dedication of 15-years.  
Carried

**BYLAWS:**

02.07.23.040 Bylaw No. 712-23 Electronic Transmission of Records Bylaw – MOVED by Deputy Reeve Wiert that Bylaw No. 712-23, being the Electronic Transmission of Records Bylaw, for the County of Paintearth be given First reading this 7<sup>th</sup> day of February, 2023.  
Carried

Recess – the meeting recessed at 10:07 a.m. and reconvened at 10:25 a.m.

**COUNCILLOR REPORTS:**

02.07.23.041 Councillor Reports - MOVED by Deputy Reeve Wiert to adopt the verbal Councillor Reports as information.  
Carried

**ADMINISTRATION REPORTS:**

02.07.23.042 Chief Administrative Officer's Report – MOVED by Councillor Norton to adopt the Chief Administrative Officer's Report as presented.  
Carried

02.07.23.043 Assistant Chief Administrative Officer Report - MOVED by Councillor Glazier to adopt the Assistant Chief Administrative Officer's Report as presented.  
Carried

02.07.23.044 Director of Environmental Sciences - MOVED by Councillor Elliott to adopt the Director of Environmental Science's Report as presented.  
Carried



REGULAR COUNCIL MEETING  
FEBRUARY 7, 2023

FINANCIAL:

02.07.23.045 Bank Statements – October 31, November 30 and December 31, 2022 – MOVED by Councillor Norton that the Bank Statements ending October 31, November 30 and December 31, 2022 be adopted as presented.

Carried

02.07.23.046 Budget Report – January 31, 2023 – MOVED by Councillor Norton that the Budget Report ending January 31, 2023 be adopted as presented.

Carried

CORRESPONDENCE:

02.07.23.047 Rural Municipalities of Alberta re: RMA 2023 Member Visiting Scheduling – MOVED by Councillor Norton that the County of Paintearth meet with Rural Municipalities of Alberta, having correspondence from the same received and filed.

Carried

02.07.23.048 Castor Winterfest 2023 re: Information Package for Local Businesses – MOVED by Councillor Vockeroth that correspondence from Castor Winterfest be received and filed.

Carried

02.07.23.049 Coronation Cemetery Society re: Letter of Request – MOVED by Councillor Norton that the County of Paintearth provide \$2,500.00 to the Coronation Cemetery Society for cemetery enhancements and Gazebo Project.

Carried

CONFIDENTIAL ITEMS:

02.07.23.050 Closed Session - MOVED by Councillor Norton that Council move to closed session at 11:20 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div. 2, Sec. 16(1)(c)(ii), 17(4)(b), 21(1)(a)(ii).

Carried

Recess – the meeting recessed at 12:05 p.m. and reconvened at 12:54 p.m.

02.07.23.051 Open Meeting - MOVED by Councillor Norton that Council return to an Open Meeting at 2:06 p.m.

Carried

Recess – the meeting recessed at 2:06 p.m. to allow return of the public.

Reconvene – the meeting reconvened at 2:07 p.m. with no public present.

02.07.23.052 Municipal Solar Offset Project – MOVED by Councillor Glazier that Administration proceed with a Request for Qualifications for a Municipal Solar Offset Project, preparing a public Request for Proposals for the same to be submitted to qualified proponents.

Carried

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02.07.23.053

Hamlet of Fleet re: Street Light Replacement – MOVED by Councillor Shipton that the County of Paintearth enter into agreement with ATCO Ltd. to assume investiture of streetlights in Fleet under the ATCO program.

Carried

**ADJOURNMENT:**

Adjournment – Reeve Schulmeister adjourned the meeting at 2:08 p.m.

These minutes approved this 14 day of March, 2023.

  
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Reeve

  
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Chief Administrative Officer